

**MINUTES
REGULAR COMMISSION MEETING
THE PORT OF PORTLAND
April 11, 2018**

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: www.portofportland.com. The following written minutes constitute a summary of the proceedings.

QUORUM

Commissioners present were Alice Cuprill-Comas, President, presiding; Mike Alexander; Jim Carter; Tom Chamberlain; Bob Levy; Pat McDonald, via telephone; Linda Pearce; Tom Tsuruta and Gary Young. Also present were Curtis Robinhold, Executive Director, participating staff members and members of the public.

MINUTES

Commissioner Cuprill-Comas called for a motion to approve the minutes of the Commission Meeting of March 14, 2018. Commissioner Chamberlain moved to approve the minutes. Commissioner Pearce seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce, Tsuruta and Young voted in favor of the motion. Commissioner McDonald was not present for the vote.

EXECUTIVE DIRECTOR'S REPORT

Curtis Robinhold addressed the Commission and audience; his comments covered the following general topics:

- Acknowledged the Port's monthly safety champions and asked Stan Watters for this month's safety message;
- Updated the Commission on the status of the PDXNext projects, which include Terminal Balancing, Parking Additions and Car Rental Facility and Terminal Core;
- The Port will host the commissioning of the Naval vessel, USS Portland, at Terminal 2 on April 21;
- Curtis and Port staff visited Delta Air Lines and KLM in Amsterdam to commemorate the 10th anniversary of the Portland/Amsterdam service;
- On April 23, the Port will lead a delegation to Mexico City to celebrate the Aeromexico service and promote business and travel opportunities;
- Delta will re-launch the Portland/London flight on May 4;

- National Small Business Week will kick off on April 29;
- Port employees volunteered in the community with Friends of Trees planting on March 3. Since 2010, the Port has sponsored the planting of over 7000 trees;
- Curtis continues to participate in the Oregon Department of Transportation Value Pricing Task Force to address congestion pricing that came out of the 2017 Transportation Package; and
- Provided a Hillsboro Airport Master Plan update.

Commissioner Cuprill-Comas called for a motion to approve the Executive Director's Report. Commissioner Alexander moved to approve the Executive Director's Report. Commissioner Carter seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce, Tsuruta and Young voted in favor of the motion. Commissioner McDonald was not present for the vote.

PUBLIC COMMENT

There were no public comments this month.

GENERAL DISCUSSION

Overview of the State and Regional Economy

Josh Lehner, Economist with the Oregon Office of Economic Analysis, provided an overview of Oregon's economic outlook.

CONSENT ITEM

Agenda Item No. 1

PORT OF PORTLAND GRANT APPLICATION FOR METRO URBAN GROWTH BOUNDARY EMPLOYMENT LAND SITE READINESS TOOLKIT

BE IT RESOLVED, That the Port of Portland Commission supports the Employment Land Site Readiness Toolkit project for which a Metro 2040 Planning and Development Grant is sought and authorizes budget commitment of the necessary in-kind or financial resources to the project; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Following the reading of the title of the Consent Agenda by Commissioner Cuprill-Comas, Commissioner Tsuruta moved to approve the recommendations. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, McDonald, Pearce, Tsuruta and Young voted in favor of the motion.

ACTION ITEM**Agenda Item No. 2****PERSONAL SERVICES CONTRACT AMENDMENT – TERMINAL CORE REDEVELOPMENT PROJECT – PORTLAND INTERNATIONAL AIRPORT**

This agenda item requested approval to amend the existing personal services contract (Design Contract) with ZGF Architects LLP for the Terminal Core Redevelopment project at Portland International Airport in the amount of \$6,975,528, to provide for detailed design development services for the extension and redevelopment of Concourse B.

George Seaman presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to amend the existing Design Contract with ZGF Architects LLP to provide for detailed design development services for the Concourse B portion of the Terminal Core Redevelopment project at Portland International Airport, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Mr. Seaman responded to questions from the Commission.

Commissioner McDonald said her sister-in-law works at ZGF, so she has an interest in Agenda Item No. 2, and declared an actual conflict. She did not participate in the discussion and said she would not participate in the vote.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Chamberlain moved that the recommendations be approved. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 3**PUBLIC IMPROVEMENT CONTRACT AMENDMENT – PARKING ADDITIONS AND CONSOLIDATED RENTAL CAR FACILITY – PORTLAND INTERNATIONAL AIRPORT**

This agenda item requested approval to amend the design-build public improvement contract (Design-Build Contract) with JE Dunn Construction Company (JE Dunn), in the amount of \$2,303,721. Under this phase of the Design-Build Contract, JE Dunn will perform final design for the core and shell of the top three floors of the proposed Rental Car Center as a part of the Parking Additions and Consolidated Rental Car project that will serve the Terminal Core Redevelopment project at Portland International Airport.

Eric Forsyth presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award an amendment to the Design-Build Contract for final design services associated with the Parking Additions and Consolidated Rental Car project and the Terminal Core Redevelopment project at Portland International Airport to JE Dunn Construction Company, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Chamberlain moved that the recommendations be approved. Commissioner Pearce seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, McDonald, Pearce, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 4

PUBLIC IMPROVEMENT CONTRACT – AIRTRANS WAY RECONSTRUCTION – AIRTRANS CENTER

This agenda item requested approval to award a public improvement contract to Goodfellow Bros., Inc. for the Reconstruct Airtrans Way project at the Portland International Airport AirTrans Center in the amount of \$3,131,491.15.

Marcel Hermans presented the Executive Director’s recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract for the Reconstruct Airtrans Way project at the Portland International Airport AirTrans Center to Goodfellow Bros., Inc. in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Tsuruta moved that the recommendations be approved. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, McDonald, Pearce, Tsuruta and Young voted in favor of the motion.

The meeting adjourned at 10:44 a.m.

President

Assistant Secretary

Date Signed