

**MINUTES  
REGULAR COMMISSION MEETING  
THE PORT OF PORTLAND  
February 14, 2018**

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: [www.portofportland.com](http://www.portofportland.com). The following written minutes constitute a summary of the proceedings.

**QUORUM**

Commissioners present were Alice Cuprill-Comas, President, presiding; Mike Alexander; Jim Carter; Bob Levy; Pat McDonald; Tom Tsuruta and Gary Young. Also present were Curtis Robinhold, Executive Director, participating staff members and members of the public.

**LEAVE OF ABSENCE**

Commissioner Cuprill-Comas called for a motion to grant a leave of absence to Commissioner Chamberlain, who was out of town, and to Commissioner Pearce, who was home with the flu. Commissioner Tsuruta moved to grant the leave of absence. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

**MINUTES**

Commissioner Cuprill-Comas called for a motion to approve the minutes of the Commission Meeting of January 10, 2018. Commissioner Carter moved to approve the minutes. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Curtis Robinhold addressed the Commission and audience; his comments covered the following general topics:

- Acknowledged the Port's monthly safety champions and asked Stan Watters for this month's safety message;
- The first shipment of Western Star trucks and containers were loaded onto Swire Shipping's Shenking vessel at Terminal 6. This was the ship's first stop in Portland, as part of a new service call. The trucks are bound for New Zealand and Australia;
- Report out on the site visits to Hong Kong and Singapore for the Terminal Core project;
- Work is underway with the erection of a crane to start the piling work for the new extension of Concourse E;
- Work on the Quick Turn-Around facility is almost complete and a ribbon cutting ceremony is scheduled for early March;

## 6

- Thanks to the coordination efforts of Daniel Nguyen, owner of Bambuza Vietnam Kitchen, a group of PDX tenants will share their culture with a Lunar New Year event on February 16; and
- Providence Health Care will open an express care facility at PDX on February 22.

Commissioner Cuprill-Comas called for a motion to approve the Executive Director's Report. Commissioner Tsuruta moved to approve the Executive Director's Report. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

### **PUBLIC COMMENT**

There were no public comments this month.

### **GENERAL DISCUSSION**

#### Update on Strategic Plan

Scott Drumm, Director of Research and Strategic Analysis, provided a brief overview of the Port's Strategic Plan. Following the presentation, there were a number of comments and questions from the Commissioners.

#### Port of Portland Values Discussion

Stan Watters, Chief Project Delivery and Safety Officer, provided an overview of the Port's Core Values and discussed what core values are and why they are needed. Following the presentation, there were a number of comments and questions from the Commissioners.

### **CONSENT ITEMS**

#### Agenda Item No. 1

#### 2018 PORT OF PORTLAND TRANSPORTATION IMPROVEMENT PLAN

BE IT RESOLVED, That approval is given to submit the Port of Portland's Transportation Improvement Plan to Metro and the Oregon Department of Transportation for inclusion in the Regional Transportation Plan to be eligible for future state, regional, and federal funding; and

BE IT FURTHER RESOLVED, That approval is given to seek federal, state and regional transportation funds for the list of projects identified in the Port Transportation Improvement Plan.

#### Agenda Item No. 2

#### FOREST GROVE-CORNELIUS ENTERPRISE ZONE BOUNDARY AMENDMENT

BE IT RESOLVED, That the Port of Portland Commission consents to the boundary amendment of the Forest Grove-Cornelius Enterprise Zone located within Port of Portland district boundaries.

Following the reading of the titles of the Consent Agenda by Commissioner Cuprill-Comas, Commissioner Carter moved to approve the recommendations. Commissioner Alexander seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

### **ACTION ITEM**

#### **Agenda Item No. 3**

#### **ADOPTION OF COMMISSION SOCIAL EQUITY POLICY**

This agenda item requested adoption of the Port of Portland Commission Social Equity Policy, attached as Exhibit A.

Steve Nakana presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That the Port of Portland Commission adopts Policy No. 6.1.16, Social Equity, attached as Exhibit A; and

BE IT FURTHER RESOLVED, That Exhibit A be attached to the minutes of this meeting.

Following the presentation, there were a number of comments and questions from the Commissioners. The following people also commented on the Port's Social Equity Policy: Koffi Dessou, City of Portland's Office of Equity & Human Rights Interim Director; Kurt Jun, Portland General Electric Diversity & Inclusion Director; and Philip Wu, Retired Kaiser Permanente Physician.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Alexander moved that the recommendations be approved. Commissioner Carter seconded the motion, which was put to a roll call vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

#### **Agenda Item No. 4**

#### **COLLECTIVE BARGAINING AGREEMENT – AVIATION MAINTENANCE**

This agenda item requested approval of a five-year collective bargaining agreement between the Port of Portland and the District Council of Trade Unions, comprised of the Laborers International Union of North America Local 483, and the International Brotherhood of Electrical Workers Local 48, representing 97 employees who perform maintenance work at the Portland International, Hillsboro and Troutdale Airports.

Blaise Lamphier presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to enter into a collective bargaining agreement with the District Council of Trade Unions for a five-year agreement beginning July 1, 2017, setting forth wages, fringe benefits and working conditions, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

# 8

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Tsuruta moved that the recommendations be approved. Commissioner Levy seconded the motion, which was put to a roll call vote. Commissioners Alexander, Carter, Cuprill-Comas, Levy, McDonald and Tsuruta voted in favor of the motion. Commissioner Young left the meeting at 10:50 a.m., so he was not present for the discussion or vote.

The meeting adjourned at 10:58 a.m.

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President

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Assistant Secretary

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Date Signed

**PORT OF PORTLAND COMMISSION POLICY****SOCIAL EQUITY****Policy No. 6.1.16**

Approved by Commission meeting of February 14, 2018.

**1. PURPOSE**

This Social Equity Policy prioritizes the Port of Portland's commitment to social equity, using a racial equity focus, and to leveraging the Port's strengths to create a more prosperous, equitable and livable region.

**2. PERSONS AFFECTED**

All Port employees and contingent workers, Port business and stakeholder partners.

**3. POLICY STATEMENT**

- Because historically inequitable policies and practices in our community resulted in many social inequities that persist to this day;
- Because the demographics of our community are rapidly evolving, our futures are inextricably linked, and we strive to adapt with our evolving community;
- Because it is the Port's responsibility to enhance regional prosperity and we seek to do so with a social equity "lens";
- Because by addressing the barriers experienced by people of color, we may effectively also identify solutions and remove barriers for other historically underserved population groups;
- Because we have a responsibility as neighbors in our community to understand the impacts of our decisions and our operations; and
- Because we believe more diverse voices lead to better business decisions;

Therefore, it is the policy of the Port of Portland to promote social equity, using a racial equity focus, with the purpose of advancing fair and equitable inclusion and creating the conditions in which all people can participate, prosper, and achieve equitable outcomes with respect to the Port's employment, business, and services.

Port staff are directed to develop an Administrative Guideline to establish a framework to integrate social equity considerations and goals into decision making processes within the Port consistent with this Policy.

**4. DEFINITIONS****4.1 Contingent Worker**

As defined in Administrative Policy No. 7.3.57, workers used to temporarily fill in for FTE vacancies or to perform project-based services that are discrete in nature and that cannot be performed by an existing Port employee as a result of workload, specialized nature of work to be performed, etc.

## **4.2 Social Equity**

Fair and equitable inclusion, and creating the conditions in which all people can participate, prosper, and achieve equitable outcomes with respect to the Port's employment, business, and services.

## **4.3 Racial Equity**

The condition that would be achieved if one's racial identity no longer predicted, in a statistical sense, one's access to opportunity. Racial equity can be advanced by ensuring that all races have access to opportunity, and that access may need to be tailored to meet an individual's or group's specific needs.

## **4.4 Historically Underserved**

Historically underserved communities are those groups that either face barriers to participate in decision-making processes and/or have documented low levels of access to employment, service, and business opportunities.