



AGENDA
Regular Commission Meeting
Port of Portland Headquarters
7200 N.E. Airport Way, 8th Floor
June 12, 2013
9:30 a.m.

Minutes

Approval of Minutes: Regular Commission Meeting – May 8, 2013

Executive Director

Approval of Executive Director's Report – May 2013

General Discussion

West Hayden Island Update

SUSIE LAHSENE

Consent Item

1. CHANGE IN DESIGNATION OF THE PORT OF PORTLAND'S REGISTERED AGENT

KRISTA KOEHL

Requests approval to designate Krista Koehl as the Port of Portland's registered agent.

CHANGE IN DESIGNATION OF THE PORT OF PORTLAND'S REGISTERED AGENT

June 12, 2013

Presented by: Krista Koehl
General Counsel**REQUESTED COMMISSION ACTION**

This agenda item requests approval to designate Krista Koehl as the Port of Portland's (Port) registered agent.

BACKGROUND

Chapter 198 of the Oregon Revised Statutes (ORS) requires special districts, including ports, to designate a registered office and a registered agent to accept service of process, notice or demand required or permitted by law to be served upon the district. Changes to registered agent designations must be made by filing in the office of the Oregon Secretary of State and with the county clerk in each county where located. Currently, the Port's registered agent is its former General Counsel, Carla Kelley. Krista Koehl has been appointed as the Port's new General Counsel and it is appropriate to change the designation of the Port's registered agent. Pursuant to ORS 198.340(2)(e), this change requires Commission action. The Port's registered office is current and will remain the same.

EXECUTIVE DIRECTOR'S RECOMMENDATION

The Executive Director recommends that the following resolutions be adopted:

BE IT RESOLVED, That Krista Koehl, General Counsel, is designated as the Port of Portland's registered agent for purposes of accepting service of any process, notice or demand required or permitted by law to be served upon the district, effective as of June 12, 2013; and

BE IT FURTHER RESOLVED, That all previous registered agent designations be rescinded; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.