

**MINUTES  
REGULAR COMMISSION MEETING  
THE PORT OF PORTLAND  
March 12, 2014**

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available by contacting the Port of Portland administrative offices, 7200 N.E. Airport Way, Portland, Oregon 97218. The following written minutes constitute a summary of the proceedings.

**QUORUM**

Commissioners present were Jim Carter, President, presiding; Tom Chamberlain; Bruce Holte; Bob Levy; Linda Pearce; Paul Rosenbaum and Tom Tsuruta. Also present were Curtis Robinhold, Deputy Executive Director, participating staff members and members of the public.

**LEAVE OF ABSENCE**

Commissioner Carter called for a motion to grant a leave of absence to Commissioner Daggett, who was out of town. Commissioner Chamberlain moved to grant the leave of absence. Commissioner Holte seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion. Commissioner Carter called for a motion to grant a leave of absence to Commissioner Bragdon, who was also out of town. Commissioner Rosenbaum moved to grant the leave of absence. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

**MINUTES**

Commissioner Carter called for a motion to approve the minutes of the Regular Commission Meeting of February 12, 2014. Commissioner Chamberlain moved to approve the minutes. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Curtis Robinhold addressed the Commission and audience. He began with a reminder that the formal Executive Director report is attached to the Commission packet which is mailed in advance of the meeting, and that he will use this opportunity to reflect on events of interest that have occurred over the course of the last month.

Mr. Robinhold's comments covered the following general topics:

- Welcoming new employees in attendance and Dan Blaufus, the Port's new General Counsel;

- Hanjin’s announcement of their intention to continue the weekly transpacific service and their intention to monitor productivity and quarterly performance;
- The Governor’s request for an independent review at Terminal 6 to analyze equipment and maintenance practices to identify the root causes of lower productivity;
- Brief shut-downs at Terminal 6 due to labor issues;
- Statement issued regarding the Port’s position on crude-by-rail;
- New air service announcements from Frontier Airlines and Spirit Airlines;
- Meetings to outline how to do business at PDX in anticipation of upcoming concession opportunities related to the expiration of 75 percent of concession leases between now and 2017;
- Walt Froman, Sr. Manager of Concession Operations, recognized by Airport Revenue News as one of the best airport concessions managers in North America; and
- PDX is gearing up for spring break; 511,000 travelers are expected to pass through PDX during Oregon’s spring break period from March 21 through March 31.

Commissioner Carter called for a motion to approve the Executive Director’s Report. Commissioner Holte moved to approve the Executive Director’s Report. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

**GENERAL DISCUSSION**

Portland International Airport Community Advisory Committee (CAC) Annual Report

Mike Sloan, CAC Chair, and Stacey Triplett, CAC Vice-Chair provided an update on the group’s key accomplishments and activities during 2013.

**CONSENT AGENDA**

No presentations were made of the following agenda items, which were brought before the Commission as part of the Consent Agenda.

Agenda Item No. 1

**CHANGE IN DESIGNATION OF THE PORT OF PORTLAND’S REGISTERED AGENT**

BE IT RESOLVED, That Dan Blaufus, General Counsel, is designated as the Port of Portland’s registered agent for purposes of accepting service of any process, notice or demand required or permitted by law to be served upon the district, effective March 12, 2014; and

BE IT FURTHER RESOLVED, That all previous registered agent designations be rescinded; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Agenda Item No. 2

## APPOINTMENT AND DESIGNATION OF ASSISTANT SECRETARIES

BE IT RESOLVED, That effective March 12, 2014, Bill Wyatt, Cynthia A. Nichol, Pamela Thompson, Dan Blaufus and Elise Neibert are designated Assistant Secretaries of the Port of Portland Commission and shall perform such functions and duties as the Commission shall authorize from time to time; and

BE IT FURTHER RESOLVED, That all previous Assistant Secretary designations be rescinded.

Agenda Item No. 3

## APPOINTMENT AND DESIGNATION OF ASSISTANT TREASURERS

BE IT RESOLVED, That effective March 12, 2014, Bill Wyatt, Cynthia A. Nichol, Robert A. Burket, Tatiana Starostina, Suzanne M. Kenny and Cheryl Arpan are designated Assistant Treasurers of the Port of Portland Commission and shall perform such functions and duties as the Commission shall authorize from time to time; and

BE IT FURTHER RESOLVED, That all previous Assistant Treasurer designations be rescinded.

Following the reading of the titles of the Consent Agenda by Commissioner Carter, Commissioner Tsuruta moved that the Executive Director's recommendations be approved and Commissioner Chamberlain seconded the motion. The motion was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

**ACTION ITEMS**Agenda Item No. 4

ENACTMENT OF ORDINANCE NO. 449-B TO AMEND ORDINANCE NO. 323, AS AMENDED, OF THE PORT OF PORTLAND TO COMBINE CERTAIN ACCOUNTS IN THE SUBORDINATE LIEN BOND FUND INTO ONE ACCOUNT, AND MAKING OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE FOREGOING

This agenda item requested approval of Port of Portland (Port) Ordinance No. 449-B to amend Port Ordinance No. 323, as amended, to provide that the Subordinate Lien Bond (SLB) Serial Bond Principal Account, the SLB Interest Account and the SLB Term Bond Principal Account within the SLB Fund are combined into one account.

Tatiana Starostina presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That Port of Portland Ordinance No. 449-B, in the form presented to the Port of Portland Commission, be read by title only; and

BE IT FURTHER RESOLVED, That proposed Port of Portland Ordinance No. 449-B, in the form presented to the Port of Portland Commission, be enacted by a roll call vote, and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Tatiana Starostina read Ordinance No. 449-B by title only.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Rosenbaum moved that the Executive Director's recommendations be approved. Commissioner Holte seconded the motion, which was put to a roll call vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

Agenda Item No. 5

PROCUREMENT OF IDENTITY MANAGEMENT SYSTEM – REPLACE ACCESS CONTROL SYSTEM PROJECT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a contract for the procurement of an identity management system for the Replace Access Control System project at Portland International Airport.

George Seaman presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a contract to Quantum Secure, Inc., for the procurement of an identity management system for the Replace Access Control System project at Portland International Airport, in accordance with its proposal; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Chamberlain moved that the Executive Director's recommendations be approved. Commissioner Holte seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

Agenda Item No. 6

LEASE AMENDMENT – DAIMLER TRUCKS NORTH AMERICA LLC – SWAN ISLAND INDUSTRIAL PARK

This agenda item requested approval to amend Daimler Trucks North America LLC's (Daimler) current lease with the Port of Portland in support of Daimler's development of a new corporate headquarters facility in the Swan Island Industrial Park. The proposed amendment would allow project construction to commence as soon as April 2014 rather than June 2015.

Willie Wilcoxon presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to enter into the lease amendment described herein with Daimler Trucks North America LLC to support its development plans on Swan Island Industrial Park, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Tsuruta moved that the Executive Director's recommendations be approved. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

Agenda Item No. 7

LEASE OF AUTO LOADING FACILITY – TERMINAL 6

This agenda item requested approval of an updated lease with BNSF Railway Company and Union Pacific Railroad Company for the Terminal 6 Berth 607 rail ramp.

Lorali Reynolds presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to update the lease of 5.44 acres of property located in Terminal 6 to BNSF Railway Company and Union Pacific Railroad Company, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Chamberlain moved that the Executive Director's recommendations be approved. Commissioner Holte seconded the motion, which was put to a voice vote. Commissioners Carter, Chamberlain, Holte, Levy, Pearce, Rosenbaum and Tsuruta voted in favor of the motion.

The meeting adjourned at 10:24 a.m.

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President

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Assistant Secretary

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Date Signed

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