

**MINUTES  
SPECIAL COMMISSION MEETING  
THE PORT OF PORTLAND  
May 23, 2017**

Following due notice to the public, the special meeting of the Board of Commissioners of the Port of Portland was held at 2:00 p.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: [www.portofportland.com](http://www.portofportland.com). The following written minutes constitute a summary of the proceedings.

**QUORUM**

Commissioners present were Jim Carter, President, presiding; Mike Alexander; Tom Chamberlain; Alice Cuprill-Comas; Bob Levy; Pat McDonald; Linda Pearce and Gary Young. Also present were Bill Wyatt, Executive Director, participating staff members and members of the public.

**LEAVE OF ABSENCE**

Commissioner Carter called for a motion to grant a leave of absence to Commissioner Tsuruta, who was out of town. Commissioner Chamberlain moved to grant the leave of absence. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, McDonald, Pearce and Young voted in favor of the motion.

Bobbi Stedman, Chief Human Resources Officer, provided an overview of the Executive Director recruitment process.

Commissioner Carter read a statement from Commissioner Tsuruta stating his support for Curtis Robinhold as the new Executive Director.

Each Commissioner provided their perspective of who, of the three final candidates, is most qualified to be the Port's next Executive Director. The Commissioners unanimously agreed that Curtis Robinhold was the best, most qualified candidate.

**ACTION ITEM**

Agenda Item No. 1

**CONSIDERATION OF A RESOLUTION TO APPROVE THE NEW EXECUTIVE DIRECTOR**

This agenda item requested Port of Portland (Port) Board of Commissioners' (Commission) approval to hire the candidate identified at the meeting as the new Executive Director of the Port, subject to negotiation of compensation.

Jim Carter recommended that the following resolutions be adopted:

BE IT RESOLVED, That approval is given to employ Curtis Robinhold as the Executive Director of the Port of Portland, subject to successful negotiation of initial compensation; and

BE IT FURTHER RESOLVED, That, in accordance with the Port's Bylaws, the Port's Chief Human Resources Officer is directed to work with the Commission Officers and McDermott and Bull (1) to negotiate initial compensation of the Executive Director within the Port's salary and benefits structure, and (2) thereafter to employ the selected candidate as the Executive Director of the Port of Portland through the Port's normal employment process, effective July 1, 2017.

Commissioner Carter read the resolutions and then called for a motion to adopt them. Commissioner Young moved that the resolutions be adopted. Commissioner McDonald seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, McDonald, Pearce and Young voted in favor of the motion.

The meeting adjourned at 2:28 p.m.

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President

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Assistant Secretary

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Date Signed