

Badge #

Employee Full Name: _____			
Last	First	Middle (Full)	
Employee Mailing Address: _____			
City: _____	State: _____	Zip Code: _____	Phone Number: _____
Company: _____			

Employee Signature: _____ Date: _____

ALL Applicants

*Required

* Name _____

* Country of Citizenship _____

* Date of Birth _____

** Social Security # _____

(See disclosure on reverse page)

* Place of Birth _____

* Gender M ☐ F ☐

Non-US Citizens

Alien Registration # _____

or

I-94 Arrival/Departure Form # _____

*Non-Immigrant Visa # _____

(*If Issued, must provide #)

US Citizen Born Abroad or Naturalized US Citizen

US Passport # _____

or

Certificate of Naturalization # _____

or

DS-1350 (Certification of Birth Abroad) _____

FS-240 / FS-545 _____

Applicant must present a document from list A or both B & C
All applicants must present original and unexpired documents

A

Documents that Establish Both Identity and Employment Eligibility

- ☐ U.S. Passport or U.S. Passport Card
- ☐ Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- ☐ Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa
- ☐ Employment Authorization Document that contains a photograph (Form I-766)
- ☐ In the case of a non immigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the alien's non immigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form
- ☐ Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating non immigrant admission under the Compact of Free Association Between the United States and the FSM or RMI

Document # from List A:

Exp. Date (if applicable): _____

B

Documents that Establish Identity

- ☐ Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- ☐ ID card issued by Federal, State, or local government agency or entity provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- ☐ School ID card with a photograph
- ☐ Voter's registration card
- ☐ U.S. Military card or draft record
- ☐ Military dependent's ID card
- ☐ U.S. Coast Guard Merchant Mariner Card
- ☐ Native American tribal document
- ☐ Driver's license issued by a Canadian government authority

**For persons under the age of 18 who are
unable to present a document listed above:**

- ☐ School record or report card
- ☐ Clinic, doctor, or hospital record
- ☐ Day-care or nursery school record

Document # from List B:

Exp. Date (if applicable): _____

C

Documents that Establish Employment Eligibility

- ☐ Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States
- ☐ Certification of Birth Abroad Issued by the Department of State (Form FS-545)
- ☐ Certification of Report of Birth issued by the Department of State (Form DS-1350)
- ☐ Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
- ☐ Native American tribal document
- ☐ U.S. Citizen ID Card (Form I-197)
- ☐ Identification Card for Use of Resident Citizen in the United States (Form I-179)
- ☐ Employment authorization document issued by the Department of Homeland Security

Document # from List C:

Exp. Date (if applicable): _____

The person above is approved for Security Badge Renewal

Authorized Signatory Printed Name _____

Authorized Signatory Signature _____

Documents Verified by

Badging Staff _____