

**MINUTES
REGULAR COMMISSION MEETING
THE PORT OF PORTLAND
September 13, 2017**

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: www.portofportland.com. The following written minutes constitute a summary of the proceedings.

QUORUM

Commissioners present were Jim Carter, President, presiding; Mike Alexander; Tom Chamberlain; Alice Cuprill-Comas; Bob Levy; Linda Pearce and Gary Young. Also present were Curtis Robinhold, Executive Director, participating staff members and members of the public.

LEAVE OF ABSENCE

Commissioner Carter called for a motion to grant a leave of absence to Commissioners McDonald and Tsuruta, who were out of town. Commissioner Chamberlain moved to grant the leave of absence. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Levy, Pearce and Young voted in favor of the motion. Commissioner Cuprill-Comas was not present for the vote.

MINUTES

Commissioner Carter called for a motion to approve the minutes of the Commission Meeting of August 9, 2017. Commissioner Chamberlain moved to approve the minutes. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce and Young voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Curtis Robinhold addressed the Commission and audience; his comments covered the following general topics:

- Acknowledged the Port's monthly safety champions and asked Stan Watters for this month's safety message;
- The Portland International Airport Fire Department helped support the regional response to the Eagle Creek fire in the Columbia River Gorge;
- Port Leadership thanked PDX employees for the hard work that goes into making PDX America's Best Airport for the fifth year in a row. Many airport workers – including airline teams, baggage handlers, TSA officers and maintenance workers – were greeted with different treats five days in a row;

- Salt & Straw created a limited edition PDX ice cream flavor that will be sold at two of our concessionaires – Tender Loving Empire and Country Cat – during the week of the Feast food festival;
- The Port’s solar eclipse planning was worth the effort, as all operations ran smoothly and accommodated a huge travel week, which included more than 17,000 rental car returns. About 1,000 people donned eclipse glasses and viewed the eclipse from the roof of the P1 parking garage;
- Through the regional Area Maritime Security Committee, the Port won a \$1.25 million matching grant to rebuild key components of our security systems at Terminals 4 and 6; and
- Governor Kate Brown assembled a PERS Unfunded Actuarial Liability Task Force, charged with identifying \$5 billion in assets to buy down \$24.5 billion in unfunded liability. We are engaged in conversation and education around the benefits our assets bring to the community.

Commissioner Carter called for a motion to approve the Executive Director’s Report. Commissioner Chamberlain moved to approve the Executive Director’s Report. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce and Young voted in favor of the motion.

PUBLIC COMMENT

There were no public comments this month.

GENERAL DISCUSSION

Nick Atwell, Aviation Wildlife Program Manager, presented an overview of the Port’s wildlife program, including the four pillars the program is built on: Short-term Operational Strategies; Research and Development; Long-term Management Strategies; and Information and Education.

ACTION ITEMS

Agenda Item No. 1

CITY OF GRESHAM ENTERPRISE ZONE BOUNDARY AMENDMENT

This agenda item requested consent to a boundary amendment of the Gresham Enterprise Zone, located within Port of Portland boundaries, to provide an incentive to encourage existing or new companies to invest and create jobs within the zone.

Emerald Bogue presented the Executive Director’s recommendations as follows:

BE IT RESOLVED, That the Port of Portland Commission consents to a request by the City of Gresham to the boundary amendment of the Gresham Enterprise Zone, located within the Port of Portland district boundaries; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the recommendations. Commissioner Cuprill-Comas moved that the recommendations be approved. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce and Young voted in favor of the motion.

Agenda Item No. 2

ADOPTION OF FISCAL YEAR 2017-2018 EXECUTIVE DIRECTOR PERFORMANCE CRITERIA

This agenda item requested that the Commission review and establish Fiscal Year 2017-2018 Executive Director Performance Criteria.

The Commission President presented his recommendation as follows:

BE IT RESOLVED, That the Port of Portland Commission adopt the Executive Director Performance Criteria to be used for Fiscal Year 2017-2018.

Commissioner Carter called for a motion to approve the resolution. Commissioner Alexander moved that the recommendations be approved. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce and Young voted in favor of the motion.

Agenda Item No. 3

SUPPLY CONTRACT – DREDGE OREGON FUEL PROCUREMENT – NAVIGATION

This agenda item requested approval to award a five-year supply contract to Rainier Petroleum Corporation, for the purchase and delivery of ultra-low-sulfur diesel fuel to the Dredge *Oregon* on an as-required basis. Based on the estimated quantity of fuel required for the 2017 dredging season and current pricing, the annual contract cost is approximately \$1.5 million.

Doyle Anderson presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a five-year supply contract to Rainier Petroleum Corporation for the purchase and delivery of ultra-low-sulfur diesel fuel, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the recommendations. Commissioner Levy moved that the recommendations be approved. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Levy, Pearce and Young voted in favor of the motion.

Agenda Item No. 4

PUBLIC IMPROVEMENT CONTRACT AMENDMENT – TAXIWAY B CENTER AND EXITS REHABILITATION – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to amend an existing public improvement contract with K&E Excavating, Inc., to provide for the placement of electrical conductors and hardware in support of the Parking Additions and Consolidated Rental Car Facility project at Portland International Airport.

Chris Edwards presented the Executive Director’s recommendations as follows:

BE IT RESOLVED, That approval is given to amend the existing public improvement contract with K&E Excavating, Inc., to provide for the placement of electrical conductors and hardware in support of the Parking Additions and Consolidated Rental Car Facility project at Portland International Airport, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the recommendations. Commissioner Cuprill-Comas moved that the recommendations be approved. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Pearce and Young voted in favor of the motion. Commissioner Levy was not present for the vote.

Agenda Item No. 5

MAINTENANCE DREDGING CONTRACT AMENDMENT – TERMINAL 4 BERTH 410 MAINTENANCE DREDGING 2017

This agenda item requested approval to amend an existing maintenance dredging contract with HME Construction, Inc., for the Terminal 4 Berth 410 Maintenance Dredging project, in the amount of \$763,731.85. The amendment is intended to address two recent developments: 1) an increase in the amount of material to be dredged; and 2) the requirement that the dredged material be disposed of in a landfill.

Marcel Hermans presented the Executive Director’s recommendations as follows:

BE IT RESOLVED, That approval is given to amend the maintenance dredging contract with HME Construction, Inc. for the Terminal 4 Berth 410 2017 Maintenance Dredging project, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the recommendations. Commissioner Young moved that the recommendations be approved. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Alexander, Carter, Chamberlain, Cuprill-Comas, Pearce and Young voted in favor of the motion. Commissioner Levy was not present for the vote.

The meeting adjourned at 10:37 a.m.

President

Assistant Secretary

Date Signed

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